

PROJECT IMPLEMENTATION TRAINING

Agenda

19-20 June 2017

MONDAY 19 JUNE	9.30	REGISTRATION AND WELCOME	
	10.00	<p>Welcome to Interreg CENTRAL EUROPE</p> <p>Get to know other funded projects and learn more about harmonised project branding</p> <p>Innovation: first floor, room 1.2 Low carbon and transport: ground floor, room Mini 0.4 Environment and Culture: ground floor, room City 0.5</p>	
	12.00	Lunch break	
		<p>PROJECT MANAGEMENT TRACK</p> <p>Innovation: first floor, room 1.2 Low carbon and Transport: ground floor, room Mini 0.4 Environment and Culture: ground floor, room City 0.5</p>	<p>COMMUNICATION TRACK</p> <p>All: fourth floor, room 4.2</p>
	13.30	<p>Project management and activities report</p> <p>Presentation on reporting and tips and hints from experienced lead partners</p>	<p>Communication strategy planning</p> <p>Presentation and exercises based on the communication strategy template</p>
	15.00	Coffee break	
	15.30	<p>Progress report: Activity part</p> <p>Practical hints and eMS guidance</p>	<p>Website: Working with the content management system</p> <p>Introduction to the website CMS</p> <p>Advanced users: fourth floor, room 4.2 Basic users: fourth floor, room 4.1</p>
	18.00	Networking in small thematic groups	

TUESDAY 20 JUNE	FINANCE MANAGEMENT TRACK	COMMUNICATION TRACK			
	Innovation: first floor, room 1.2	Advanced users: fourth floor, room 4.2			
	Low carbon and Transport: ground floor, room Mini 0.4	Basic users: fourth floor, room 4.1			
	Environment and Culture: ground floor, room City 0.5				
	8.45	Registration			
	9.00	<table border="0"> <tr> <td>Reporting on finances: Keeping an audit trail</td> <td>Website: Creating your project home page and content pages</td> </tr> <tr> <td>Presentation, practical hints and exercises</td> <td>Practical hints and exercises</td> </tr> </table>	Reporting on finances: Keeping an audit trail	Website: Creating your project home page and content pages	Presentation, practical hints and exercises
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Presentation, practical hints and exercises	Practical hints and exercises				
10.45	Coffee break				
11.00	<table border="0"> <tr> <td>Progress report: Financial part</td> <td>Storytelling techniques for all communication channels</td> </tr> <tr> <td>Presentation, practical hints, eMS guidance and exercises</td> <td>All: fourth floor, room 4.2 Audience-focused storytelling</td> </tr> </table>	Progress report: Financial part	Storytelling techniques for all communication channels	Presentation, practical hints, eMS guidance and exercises	All: fourth floor, room 4.2 Audience-focused storytelling
Progress report: Financial part	Storytelling techniques for all communication channels				
Presentation, practical hints, eMS guidance and exercises	All: fourth floor, room 4.2 Audience-focused storytelling				
13.00	Light lunch End of training				

List of second call projects

INNOVATION	AMICE BIOCOMPACT-CE digitalLIFE4CE ENTeR ENTER-transfer INNO-WISEs InnoPeer AVM INTENT	KETGATE ROSIE SENTINEL SMART_watch Social(i)Makers SYNERGY THINGS+
LOW CARBON TRANSPORT	BOOSTEE-CE eCentral FEEDSCHOOLS FIRECE LaIRA LOW-CARB REEF 2W RURES SMART COMMUTING	CONNECT2CE Peripheral Access SHAREPLACE SubNodes TalkNET TRANS-BORDERS TRANS TRITIA
ENVIRONMENT CULTURE	3Lynx AIR TRITIA AWAIR CEETO CIRCE FramWat MaGICLandscapes RAINMAN SURFACE	ARTISTIC BhENEFIT CULTURECOVERY HICAPS NewPilgrimAge ProteCHt2save REFREsh RUINS SlowFood-CE Virtual Arch