

FINAL REPORT - LP

eMS guidance for LP (eMS v.4_3.t2)

Version 3
03 2020

A. JS generates the final report

The JS generates the final report for the project and informs the LP on its availability.

The final report is listed below the joint progress report section.

Supplementary information

Exit

Help

Filebrowser

Contacts

Logout

EN


eMS
electronic
monitoring
system
developed by
cpb
software

INTERACT 

Joint progress report

Report	Report Start	Report End	State	Date Of Project Report Submission
Period 0 01.12.2014 - 01.12.2015				
Report 0.1	01.12.2014	01.12.2015	Report submitted to C A	14.11.2016
Period 1 01.06.2016 - 30.11.2016				
Report 1.1	01.06.2016	30.11.2016	Report submitted to C A	04.07.2017
Period 2 01.12.2016 - 31.05.2017				
Report 2.1	01.12.2016	31.05.2017	Report submitted to C A	30.11.2017
Period 3 01.06.2017 - 30.11.2017				
Report 3.1	01.06.2017	30.11.2017	Report submitted to C A	20.04.2018
Period 4 01.12.2017 - 31.05.2018				
Report 4.1	01.12.2017	31.05.2018	Report submitted to C A	03.10.2018
Period 5 01.06.2018 - 30.11.2018				
Report 5.1	01.06.2018	30.11.2018	Report submitted to C A	08.05.2019
Period 6 01.12.2018 - 31.05.2019				
Report 6.1	01.12.2018	31.05.2019	Report In Progress	In Progress

Final Report

Final report	State	Date of submission	View report
Final report	Saved	Not submitted	 Final Report

B. Annex to Final Report - upload of LP self declaration

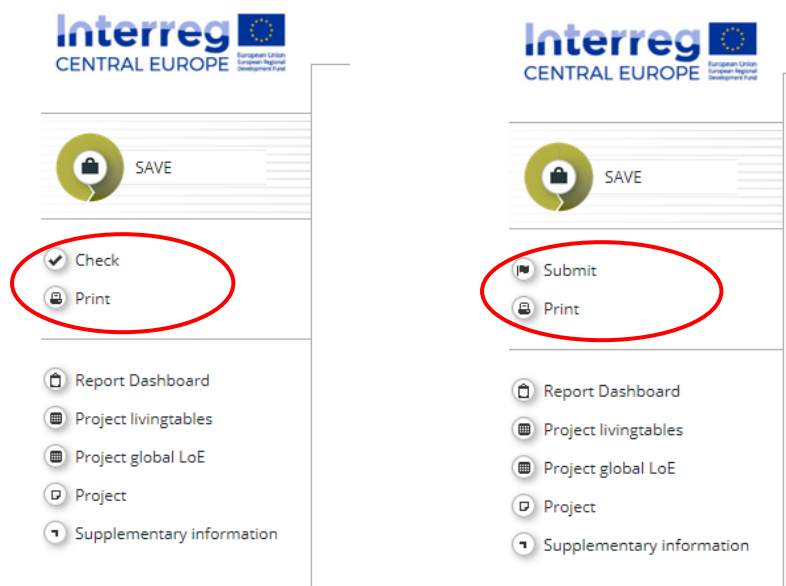
Since there is no Annex section available for the final report, the LP self-declaration needs to be uploaded in the Annex section of the last progress report.

In case the last progress report is already closed, the JS re-opens the upload section of the last progress report.

C. Final Report Submission

The LP inserts and saves information. The LP needs to check the report. Once the automatic checks were successfully passed, the final report can be submitted to the JS.

The report can also be printed to a pdf file.



In the reporting overview section the status of the final report is now shown as “submitted” and the date of submission is indicated.

Final Report

Final report	State	Date of submission	Date of first submission	View report
Final report	Submitted	11.03.2020	11.03.2020	

The JS has the possibility to revert the final report back to the LP for further modification.

The overview table will then indicate the state “Saved” and the date of submission will show “Not submitted”.

Final Report

Final report	State	Date of submission	Date of first submission	View report
Final report	Saved	Not submitted	11.03.2020	