



Project Goals Workshop Template

Forget Heritage Interreg Projects

Activity	Number of Guests	Infrastructure	Technical support
Disco	Many	DJ-Desk Medium/large room Cloakroom Toilets Bar	Lighting Sound Molton-walls
Party	Many	DJ-Desk Medium/large room Cloakroom Toilets Bar	Lighting Sound Molton-walls
Ball	Many	Stage Large room Cloakroom Toilets Bar Catering	Lighting Sound
Concert	Medium - many	Stage Medium/large room Cloakroom Toilets Bar	Lighting Sound Molton-walls
Lectures	Medium	Stage/Desk Medium/large room Cloakroom Toilets Chairs	Lighting Sound
Cinema shows	Medium-Many	Screen Medium/large room Cloakroom Toilets Chairs	Lighting Sound Projectors Special Equipment
Tinker Garage	Few-medium	Medium - small room Storage room Toilets Additional Power outlets, high voltage power Sink	-



FabLab	Medium	Medium - large room Office space Storage room Toilets Additional Power outlets, high voltage power Air suction Pressure pipes Sink	Internet
Makerspace	Medium	Same as FabLab	Internet
Repair Café	Medium	Medium - small room Small storage space Small kitchen Toilets Tables sink	Internet
Workshops	Few-Medium	Small - medium room Storage space Tables, chairs Toilets	Presentation Equipment, Power extensions Opt. Computers etc. Internet
Rehearsal rooms	none	Small-medium room Toilet Noise damping storage	-
Musical, art education classes	none	Small-medium room Toilet Chairs Instrument/Equipment storage Blackboard Office space	-
Yoga Room, gym	Medium	Small-medium room Toilet mirrors Gym mat Opt. Large mirrors Opt. Showers	Small Sound amplification Extension chords Transport trolleys
Co-Creation Space	Medium	Large-medium Room Tables, Chairs Toilets Storage room Office Space Room dividers	Presentation Equipment, Office Equipment, Medium Sound Equipment Whiteboards Internet
Co-Working	Medium	Same as Co-Creation Space	Same as Co-Creation Space



Meetings	Few	Small-Medium Room Soundproof Additional Power Outlets Big Table, Chairs	Presentation Equipment Opt. Sound Equipment Whiteboards Internet
Markets	Many	Market Tables, Water Outlets, Power outlets, additional garbage cans, additional cleaning, additional toilets, large outside area	Extension chords, additional technical security, lighting
Farm/urban garden	Few	Watering system, Farming equipment, Sheds, large outside area, Construction equipment, tools, building materials storage, soil storage	Technical support not manageable
Playground	Few-medium	Medium, large outside area, Playground equipment, Safety terrain	-
Convention	Many	Large rooms, small rooms, tables, chairs, toilets, flipcharts, projection screens, stage, gastronomy	Internet connection, presentation equipment, security, sound, lighting
Festival	Many	Outside area, large room, small rooms, flipcharts, projection screens, stage, storage rooms, gastronomy toilets	Internet connection, presentation equipment, security, sound, lighting, security, projection equipment
Faires	Many	Large rooms, small rooms, tables, chairs, toilets, flipcharts, projection screens, stage, gastronomy, stalls	Internet connection, presentation equipment, security
Bar/Café	Medium	Bar, gastronomy equipment, storage, cleaning, tables, chairs, medium - small room, toilets	-
Open Kitchen	Few	Kitchen, Storage, fridge, deep-freeze, toilets	-



Gastronomy	Medium	Bar, gastronomy equipment, storage, cleaning, tables, chairs, kitchen, medium room, toilets	-
Gala-Dinner	Medium - Many	Tables, chairs, catering, decoration, large room, toilets	Lighting, music amplification
Function	Medium - Many	Tables, chairs, catering, decoration, large room, toilets	Lighting, music amplification, presentation
Exposition	Few-Medium	Presentation structures, Walls, Hanging structures, large room, toilets	lighting
Museum	Medium	Presentation structures, Walls, Hanging structures, large room, toilets	lighting
Archive/Library	Few	Shelves, Desks, IT, toilets	-
Business/Startup	None	Small-medium rooms, IT	Internet connection
Administrative, consulting services	Few	Small-medium rooms, IT	Internet connection
Studios	None	Small-medium rooms	-
Offices	None	Small-medium rooms, IT	Internet connection
Youth club activities	Medium	Multiple medium-large rooms, toilets, entertainment equipment, kitchen/bar, storage, workshop equipment	Light, sound, maintenance
Pop-up events	Medium	Small-medium room, toilets	Internet-connection, extension chords, scaffolding